

Sri Sathya Sai College for Women, Bhopal

(An Autonomous College Affiliated to Barkatullah University)

External Peer Team Report (2018-19)

External Peer Team

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| 1. Dr. Alok Rastogi | Prof., Institute for Excellence in Higher Education, Bhopal. |
| 2. Dr. Suman Malik | Prof., Sadhu Vaswani (Autonomous) College, Bairagarh. |
| 3. Dr. Seema Hardikar | Prof., Govt. Sarojini Naidu Girls P.G. (Autonomous) College, Bhopal |
| 4. Dr Shraddha Dubey | Prof., Govt. Sarojini Naidu Girls P.G. (Autonomous) College, Bhopal |

Sri Sathya Sai College for Women, Bhopal is a reputed private aided autonomous college with 'A' grade from NAAC, in the city of Bhopal. This College has maintained its disposition for the last 45 years, as a center for all-round education based on discipline, duty, devotion and innovative teaching and has an excellent academic reputation. The primary objective of this institution is to promote women's empowerment through value based education. All team members observed with satisfaction the discipline and devotion of its students and staff.

Internal Quality Assurance Cell (IQAC) of the college has facilitated the process for autonomous status of the institution. UGC, New Delhi granted Autonomous status from the session 2018-19 in December 2017. Subsequent to NOC from department of Higher Education, Govt. of Madhya Pradesh and by Barkatullah University, Bhopal the Autonomous status was conferred for 10 years after all necessary approvals. College commenced requisite process and procedure as laid down by the UGC guidelines 2018 for establishing the Autonomous Cell of the college. College is a multi faculty college with four faculties under the umbrella of autonomy viz. Arts, Science, Commerce, Computer Science and Application.

On the onset, during the first year of Autonomous Cell, the Board of Studies of all the 18 subjects in the faculty of Arts, Science, Commerce and Computer Science & Application were constituted as per the UGC guidelines. Academic council, finance committee and Governing Body Council were also constituted. Barkatullah University has nominated their members for all the committees in line with the guidelines of the University. In every Board of Studies, one nominee from Barkatullah University, one member from other university, head of the department of the concerned subject and all faculty members of the department were the members. One representative from industry/corporate sector/ allied area relating to placement and one meritorious alumna of the department were nominated by the Principal. Two subject experts were nominated by the Academic Council of the college.

Meetings of all the 18 Board of Studies were convened during the period Oct-01-2018 to Oct-15-2018. For this session the college adopted the syllabus of Central Board of Studies as approved by Department of Higher Education and Barkatullah University. The examination pattern and the marking scheme in each subjects of UG first year & PG I and II semester were kept same as that of Barkatullah University.

The meeting of the Academic Council was held on 31.10.2018. The minutes of the Board of Studies were approved by academic council. College adopted the "Non Conventional" mode of evaluation for the year 2018-19 in PG-I & II Sem, UG I year in CCE (Continuous Comprehensive Evaluation) examination. It was also decided that from next year college will start certificate course for 3 months or 6 months duration in Department of Home Science, Botany and Music. Academic calendar for the session 2018-19 was also prepared and was approved by the council. College adopted the prototype of 3 sections, of objective type, short answer and long answer as practiced in UG courses, for the PG courses as well.

Autonomous Examination Cell conducted the first examination for PG I Sem in the month of Nov-Dec 2018 in eight subjects with 35 papers. The examination process began with examination forms submission by students in the month of Nov 2018. Students paid the examination fee through SBI collect, an online mode of payments. Exams were conducted from 11 days (7.12.2018-17.12.2018) in one shift. The TR and marksheets sent to Barkatullah University were validated with signature of Registrar, Barkatullah University. A meeting of examination committee was convened on 18.01.2019 to discuss the result and the result was declared on 29.01.2019 through the college website.

Further, college conducted the meeting of finance committee on 05.01.2019, to put before the committee, the first budget for the session 2018-19 for examination related expenditure and grant for other heads. Honourable members approved the proposed budget. Finance Ordinance of the college as per the rules and directives of UGC and Barkatullah University was also prepared and was approved.

A meeting of Governing Body Council was held on 12.01.2019. The council approved the minutes of the Boards of Studies of the 18 subjects after scrutiny. The minutes of academic council and finance committee were approved. The college is in process of developing the MIS module for the examination cell of the Autonomous cell. It will be functional by the session 2019-20. MIS system will store the information of all the students admitted to the courses under the preview of the Autonomous scheme, examination details, TR sheets, Mark sheets etc.

The examination cell of the college also successfully conducted the PG 2nd semester and UG I yr examination from 15th March '19 to June '19. Result was declared in the month of June. Peer team Committee congratulated the examination cell for timely completion of the examination process.

The constitution of the newly constituted Autonomous Cell is as follows -

1. Constitution of Governing Body of Private Colleges

run by Trust.

Dr. Meena Pimpalapure	Chairman
Sh. Jamboo Bhandari	Management Member
Sh. S.K. Sachdeva	Management Member
Dr. Gyanvardhan Pathak	Management Member
Sh. Tribhuvan Sachdeva	Management Member
Dr. Asha Agarwal	Teacher Member
Dr. Subha D. Kapdeo	Teacher Member
Dr. Radhavallabh Sharma	Educationist
Prof. Mrs. Pushplata Singh, HOD, Ancient History & Archeology, B.H.U., Varanasi	UGC Nominee
Dr. M.S. Raghuvanshi, Add. Director, Higher Education, Bhopal	Govt. Nominee
Dr. D.C. Gupta, Geology Department, UTD, BU, Bhopal	University Nominee
Dr. Sudha Pathak, Principal	Ex- Officio Member

2. Academic Council

Chairman: Dr. Sudha Pathak (Principal)

All Head of the Department:

Dr. Asha Agarwal	(Zoology & Biotechnology)
Dr. Shubha Kapdeo	(Home Science & Psychology)
Dr. Jyotsana Galgale	(Physics)
Dr. Shampa Malhotra	(English)
Dr. Renu Mishra	(Botany & Microbiology)
Dr. Neena Arora	(Chemistry)
Dr. Sudha Tripathi	(Commerce)
Mrs. Abhilasha Kumar	(Computer Science & Appl.)
Dr. Shriji Seth	(Political Science & Sociology)
Dr. Deepa Singh	(History)
Dr. Neena Chatterjee	(Economic)
Dr. Smita Nair	(Maths)
Dr. Anupama Chouhan	(Hindi)

Dr. Deepti Bhatnagar (Music)

Four teachers of the college representing different categories of teaching staff

Dr. Poornima Joshi (Asstt. Prof., Commerce)
Dr. Rajashri Srinivas (Asstt. Prof., Botany)
Dr. Megha Singh (Asstt. Prof., English)
Dr. Shalu Saxena (Asstt. Prof., Mathematics)

Four experts/academicians from outside the College representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Science etc. to be nominated by the Governing Body:

Mr. Vinod Mishra (Advocate)
Mrs. Mehrunisha Prasad (Educationist)
Mr. Tribhuvan Sachdeva (Income Tax Consultant)
Dr. Rakesh Mishra (Miracle Children Hospital)

Three Nominees of the University

Dr. Nisha Dubey (Prof., Department of Law,
Barkatullah University)
Dr. K.B. Panda (Prof., Department of
Comparative Language, BU)
Dr. K.N. Tripathi (Prof., department of
Psychology, BU)

Member Secretary: Dr. Archana Srivastava, Assoc. prof., Physics

3. Finance Committee

Chairman:

Dr. Sudha Pathak (Principal)
Shri Tribhuvan Sachdeva Member Governing Body
Shri Pramod Kumar Sharma Finance Officer of the affiliating
University
Dr. Asha Agrawal Teacher Member

4. Composition of Board of Studies:

8 Board of Studies were constituted in faculty of Arts in subjects English, Hindi, Economics, Political Science, Sociology, Psychology, History, Home Science and Music. In Faculty of Science 8 Board of Studies were constituted in Maths, Physics, Chemistry, Computer Science, Botany, Zoology, Microbiology, and Biotechnology apart from Board of Studies for Commerce faculty and Computer Science and Applications faculty, with the nominated subject experts from Barkatullah University and as per the structure laid down by UGC guidelines for Autonomous Colleges 2018.

Apart from Governing Body, Academic Council, Finance Committee and Board of Studies, the Autonomous Cell also houses following 9 other non statutory committees.

1. Planning and Evaluation Committee

Members	-	1. Dr. Archana Srivastava 2. Dr. Renu Mishra 3. Dr. Smita Nair
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2. Grievance Redressal Committee

Members	-	1. Dr. Shikha Mandloi 2. Dr. Purna Shrivastava 3. Dr. Seema Soni
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3. Sexual Harassment Committee

Members	-	1. Dr. Manisha Tripathi 2. Dr. Shikha Mandloi 3. Dr. Purna Shrivastava
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4. Students Welfare Committee

Members	-	1. Dr. Neena Chatterjee 2. Dr. Anita Awasthi 3. Dr. Anita Tiwari
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5. Academic Audit Committee

Members	-	1. Dr. Neena Arora 2. Dr. Shobhana Shrivastava 3. Dr. Soma Nag 4. Dr. Renu Shrivastava 5. Smt. Arpana Singhal 6. Dr Harsha Chaturvedi
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6. Admission Committee

Members	-	1. Dr. Asha Agrawal 2. Dr. Shubha Kapdeo 3. Dr. Sudha Tripathi 4. Dr. Purnima Joshi 5. Smt. Abhilasha Kumar (Convenor)
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6. Dr. Shriji Seth
7. Dr. Neena Chatterjee
8. Ms. Girijesh
9. Dr. Anju Bajpai

7. Examination Committee
Members

All Faculty Heads

8. Library Committee
Members

1. Dr. Sadhana Ananth
2. Dr. Anju Bajpai
3. Ms. Poornima Malviya (Dy. Librarian)
4. Ms. Khushboo Vishwakarma (Librarian)

9. Extra Curricular Committee
Members

1. Dr. Malti Joshi (Convenor)
2. Dr. Rajshree Srinivas
3. Dr. Rupa Guha Nandi
4. Smt. Supriya Singh Chouksey
5. Smt. Meenesh Hindolia
6. Smt. Sudha Singh
7. Dr. Meenu Pandey
8. Dr. Deepti Bhatnagar

5. Examination Cell

The Examination Cell of the college is a confidential section with the responsibility of conduction of examinations both internal and external, evaluation, publication and display of results, maintenance of student records for all UGC approved courses offered by the college which falls under the preview of Autonomy. Apart from central examination system every department has departmental examination committee comprising HOD and Examination Coordinators for each year. The examination cell is structured as

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| Chief Controller | - | Dr. Sudha Pathak, Principal |
| Advisor | - | Dr. Smt. Abha Bajpai, Retired Professor, Hindi |

Examination Committee

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|------------------------|---|-------------------------|
| Controller | - | Dr. Smt. Sudha Tripathi |
| Dy. Controller -Exams | - | Dr. Shriji Seth |
| Dy. Controller - Exams | - | Dr. Shalu Saxena |

Finance Committee

- | | | |
|------------------|---|--------------------|
| Advisor | - | Shri. O.P. Mishra |
| Co-ordinator | - | Dr. Poorinma Joshi |
| Dy. Co-ordinator | - | Dr. Sunita Yadav |

Printing Cell

Co-Ordinator	-	Dr. Meena Parashar
Dy. Cordinator	-	Dr. Megha Singh
Dy. Cordinator	-	Smt. Vaishali Kadwe

Computer Cell

Co-ordinator	-	Smt. Abhilasha Kumar
Dy. Cordinator	-	Ms. Girjesh Chauhan

Computer Operator & Office


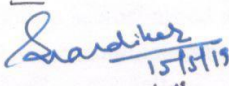
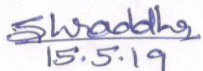
Data Entry Operator	-	Smt. Anita Dar
Office Asst.	-	Ms. Smita Dindorkar

Extra curricular activities:-

College publishes its biannual research journal "Highbrow" with ISSN number and the college magazine "Divya" to nurture the budding talents of the institution. Most of the departments publish their departmental newsletters as well. College also has an in-campus hostel with all facilities for its 108 inmates and a rich library with 36,600 plus books, e-journals and e-books through Inflibnet, sports complex with gymnasium and separate activity center, canteen.

College gives importance to sports, NSS, NCC, placement-readiness, global competence and value based education. The college has registered nearly 100% pass result in the examination from the last 44 plus years. Moreover, nearly 80% of the students have scored a first or a high second division in the university examinations. The students of the college have excelled in extra-curricular activities and extension work. The students have won laurels at the state and national level in various competitions. 68% teachers of the college have the Ph.D. Degree as their highest qualification. Many teachers have attended National and International conferences/seminar/workshop during years and presented more than 40 research papers during the year. The college manages student's affairs with the help of 27 plus committees. The active Advisor- Advisee system, Continuous Comprehensive Evaluation system, Career Guidance and Placement cell, Grievance Redressal Cell are noteworthy.

Signature of Peer Team Members with date:

1. Dr. Alok Rastogi - 
15.5.19
2. Dr. Suman Malik
3. Dr. Seema Hardiker - 
15.5.19
4. Dr. Shradha Dubey - 
15.5.19